



CEPP NOTRE-DAME REOPENING PLAN

For some time, the CEPP Notre-Dame team has been working in collaboration with the Notre-Dame school to ensure a safe return to school in keeping with the norms imposed by Children's Services as well as Alberta Health Services.

The CEPP team is very excited to welcome your child and guide them on their learning journey. Despite the frequently changing information from the government, our employees, in collaboration with the agents of the FPFA, have built a secure reopening plan.

Out-of-School Care Program

In order to re-adapt the children, ease them back into a routine and allow them to familiarize themselves with the routines and educators, the week of August 31st to September 4th will be back to school as usual.

Solange, your coordinator, will ask you for your child's approximate schedule. You must indicate if your child will be present in the morning and the afternoon, or only at either one, with hours of arrival in the morning and hours of departure in the afternoon.

Know that the educators will only be able to intake one child at a time into the centre and that parents must wait outside. An educator will oversee intakes and departures. During intake, they will take your child's temperature. Please keep in mind that you must anticipate that dropping off your child in the morning will take approximately 10-15 minutes.

Gradual Reopening

As the school is offering a gradual reopening to children according to their last name, we expect to receive your child only on days they are expected to be in school between August 31st and September 3rd. If your child is absent from the service for this week, please inform the center coordinator.

**Please note that though reopening is gradual, service fees will be at the regular rate.*

Hours

In order to respect the arrival of the school's children as well as bus departures, we ask you to respect the following hours for picking up and dropping off your child:

Program	Morning	Evening
Out-of-school care	Between 7 and 8 am	Before 3 pm OR from 4-6 pm

*The children will be outside as of 8:15am to join their school group.

Doors

The door that will be used by families as well as the group to enter and exit will be the school's main front door. Parents will not be admitted to the centre.

**Parents will not be able to pass through the school's interior to collect their child if they are outside. A sign will be posted on the front door and you will have to go around the school on the outside to go pick up your child.*

Outside Activities

Please note that the team will attempt to spend time outside as often as possible with the children, weather permitting. The children will use the school's green space.

No children from any program will be allowed to play on the playground structures.

You will not be able to pass through the school if your child is outside. You must go around the outside of the school.

Restrooms

Restrooms will be used as often as possible in cohorts, following the schedule.

Evidently, if children need to use the restroom outside of scheduled times, they will be allowed to go one child at a time.

Wearing Masks

It is not mandatory for the educators to wear a mask, but they will have to wear one.

To follow the rules put in place by the *Conseil Scolaire Centre-Nord*, children in the out-of-school program from kindergarten to Grade 6 must wear a mask at all times inside and outside the school.

**Please note, your child must have their own mask and an extra in case of need.*

The Cohorts

The cohorts must not exceed 30 people in total, in accordance with the maximum number of children possible specified in your centre's license. There will never be more than 25 children in the program as well as 3 educators.

For the moment, we have 22 children registered.

Sanitization

In order to respect the strictest sanitization protocols, three educators will ensure ratios at all times. As soon as the ratio allows for it, one of the educators will be charged with ensuring sanitization protocols are followed.

The children as well as the educators will be required to wash their hands several times a day.

Communicating with the Team

Evidently, since you will not be able to come into the classroom, you will not have access to converse with all the members of the team. Your coordinator will therefore establish a method for efficient communication between you and the team in order to provide a follow-up on the day and your child's growth. More details will be communicated with you on this subject as soon as possible.

Communication/Concerns

Firstly, a complete and universal document containing the standards and protocols was released in June and has been kept up to date. [This document from Alberta Health Services and Dr. Hinshaw's team is available for consultation here](#): click on the CEPP Notre-Dame tab.

Please know that your coordinator is attentive and takes your child's well-being and safety as seriously as we do. For all questions, concerns, or for more information, please do not hesitate to contact them.

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If ever they are unable to help you, they will direct you to one of our agents at the FPFA. It is evident that this situation will be special and different, but we are ready to face it head-on and thank you for the trust you are willing to place in our programs.

We are committed to following the protocols in place and will ensure efficient communication on all changes and any updates on the situation from the various ministries with which we collaborate.

We wish you and your little ones a safe return to school in 2020.